

What we request from you	Why FRRR requests this information
<p>Clear Project Information A clear description of exactly what the grant funds will be used for, when and where the project will happen, who will benefit and who will be involved in delivering the project, why the project and grant funds are needed, how funds will be spent, and how the activities and success of the project will be recorded, evaluated and shared. Where possible, also indicate that your community is ready to deliver the project and if required, can support the initiative ongoing, i.e. awareness of need is widespread, appropriate leadership, resources, skills and knowledge exist in the community.</p>	<p>FRRR needs to clearly understand your project to assess its merits. Applicants should focus on addressing the what, when, where, who, why and how of the project, as this is the best formula to clearly communicate the details of the project. A ready community is best placed to achieve the aims of your project, so during assessment, our staff look for information that tells us that good leadership, skills and awareness exist in your community to support the project now and in the future.</p>
<p>Project Budget A project budget that clearly shows the items that FRRR grant funds will be used for and shows all income and expenses related to your project. Budgets should be realistic and must add up. Applicant contributions in cash or in-kind are highly regarded and quotes or detailed rationale for items over \$1,000 are required, where possible. Note: FRRR suggests costing unskilled volunteer labour at \$41.00 per hour.</p>	<p>A clear budget helps FRRR to understand the size of your project, exactly how FRRR funds will be spent, and helps demonstrate community support for your project through in-kind contributions either from your organisation or partners / community members. For more info on costing volunteer labour, visit: https://www.fundingcentre.com.au/help/valuing-volunteer-labour.</p>
<p>Organisational Financials of the ABN/Incorporation number holder For organisations that have audited financials: Attach the most recent annual audited statements. For organisations that do not have audited financials: Attach most recent 12 months Income and Expenditure Statement. If you have a Balance Sheet, please also submit. For organisations less than one year old: Provide bank statements for the period you have been operating.</p> <ul style="list-style-type: none"> ➤ If financial documents are over 18 months old, provide an explanation as to why the organisation does not have more recent documents. ➤ Explain any deficits and steps to sustain the organisation financially. ➤ Provide a brief explanation of any large financial surplus or current assets and reasons why FRRR funds are still required. 	<p>FRRR uses this information to understand your organisation’s ability to manage the grant funds, and its financial viability. Bank Statements are only acceptable as financial documentation if your organisation has been operating for less than one year. Please contact us if you cannot provide required financials or you are unsure about what to provide.</p> <p>Applications received without the requested financial information will be deemed ineligible.</p>
<p>Supporting Materials Supporting materials such as letters of support, community plans, survey results, photographs, media clips and research reports that can show the wider community support and partnerships involved in the project.</p>	<p>FRRR seeks to fund projects that are well-supported by the broader local community, are locally led and delivered, show good partnerships and benefit multiple parts of the community. As FRRR is not always familiar with your community, our staff consider support material as evidence toward understanding level of community need, benefit and support.</p>