Registered Organisation Name:	
Also known as:	
ABN:	
Tax Status: (ITEC, PBI, DGR?)	
Are we registered for GST?	
Bank Details: (BSB)	
Incorporated Association Number/ACN:	
Where can annual reports be accessed?	
Where can our photos be accessed?	
Year Established?	
What is our background/history?	
What is our mission?	
Physical address: (include each branch if relevant)	
Postal Address: (include each branch if relevant)	
Phone Number: (include each branch if relevant)	
Email address:	
Website:	
Facebook/Twitter – other social media:	
Contact person and details (general):	
Contact person and details (media):	
Board/Committee Member Details:	

Name	Position	Years in Org	Background brief

Famous Current or Past Members/Players/Students	
Patrons (inc past patrons):	
List of achievements/awards:	
Affiliated/Associated Membership: (e.g. part of league/peak body)	
Current Membership Numbers: (detail each category)	
Membership 5 years ago: (detail each category)	
Do we have disabled members? How many?	
Do we have older members? How many?	
Do we have indigenous members? How many?	
Do we have members from other cultural backgrounds? How many? Where from?	
How do we engage with community on matters of social inclusion?	

Previous Grant Wins:

Who From	What for	How Much	When	Reported

Local Community Data:	
Current Population and Demographics:	
Forecast Population and Demographics: 10 years / 20 years	
Provide relevant reports/data on our issues:	
Testimonials from Community partners:	
Testimonials from Corporate/Business partners:	
Testimonials from Government partners:	
Testimonials from clients/members:	
How many staff do we have?	
How many volunteers do we have?	
Where do we operate? Provide map and GPS Location	
Insurance details and certificates of currency - attach	