Pricing Template

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| 1. Direct Costs: Staff wages, work cover, super & other on costs, by team member
 |
| Staff member  | **Role**  | **Daily Rate** | **No. of days** | **Total wages excl. GST** |
| 2023 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 2024 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 2025 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| SUB TOTAL DIRECT COSTS: STAFF | $ |

|  |
| --- |
| 1. Direct Costs: Travel

Number of trips, flights, car hire, taxis, meals, accommodation. |
|  Direct Costs: Travel | **No. of trips** | **Cost per trip** | **Total Fees excl. GST**  |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUB TOTAL DIRECT COSTS: TRAVEL  | $ |

|  |
| --- |
| 1. Direct Costs: Other

Venue Hire, Office Rent, Phone, Internet, Materials, Marketing, Travel, Meetings, Equipment, IT Hardware, IT Support, Subscriptions, Legal, Recruitment. |
| Item description | **Number**  | **Rate** | **Total excl. GST**  |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUBTOTAL DIRECT COSTS OTHER | $ |

|  |
| --- |
| 1. Indirect costs

Executive Oversight, Legal/HR, Insurance, other indirect organisational costs |
| Item description  | **Cost per unit excl. GST** | **Quantity** | **Total Fees excl. GST**  |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUBTOTAL INDIRECT COSTS | $ |

|  |
| --- |
| TOTAL COSTS |
| 2023-2025 |  | **Total Fees (excl. GST)** |
| 1. Direct Costs Staff Wages TOTAL
 |  |  |
| 1. Direct Costs Travel TOTAL
 |  |  |
| 1. Direct Costs: Other TOTAL
 |  |  |
| 1. Indirect Costs TOTAL
 |  |  |
| TOTAL  | **TOTAL Excl. GST** | **$** |
|  | **+ GST**  | **$** |
|  | **GRAND TOTAL (incl. GST)** | **$** |