Pricing Template

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Direct Costs: Staff wages, work cover, super & other on costs, by team member | | | | |
| Staff member | **Role** | **Daily Rate** | **No. of days** | **Total wages excl. GST** |
| 2023 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 2024 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 2025 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| SUB TOTAL DIRECT COSTS: STAFF | | | | $ |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Direct Costs: Travel   Number of trips, flights, car hire, taxis, meals, accommodation. | | | |
| Direct Costs: Travel | **No. of trips** | **Cost per trip** | **Total Fees excl. GST** |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUB TOTAL DIRECT COSTS: TRAVEL | | | $ |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Direct Costs: Other   Venue Hire, Office Rent, Phone, Internet, Materials, Marketing, Travel, Meetings, Equipment, IT Hardware, IT Support, Subscriptions, Legal, Recruitment. | | | |
| Item description | **Number** | **Rate** | **Total excl. GST** |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUBTOTAL DIRECT COSTS OTHER | | | $ |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Indirect costs   Executive Oversight, Legal/HR, Insurance, other indirect organisational costs | | | |
| Item description | **Cost per unit excl. GST** | **Quantity** | **Total Fees excl. GST** |
| 2023 |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2024 |  |  |  |
|  |  |  |  |
|  |  |  |  |
| 2025 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| SUBTOTAL INDIRECT COSTS | | | $ |

|  |  |  |
| --- | --- | --- |
| TOTAL COSTS | | |
| 2023-2025 |  | **Total Fees (excl. GST)** |
| 1. Direct Costs Staff Wages TOTAL |  |  |
| 1. Direct Costs Travel TOTAL |  |  |
| 1. Direct Costs: Other TOTAL |  |  |
| 1. Indirect Costs TOTAL |  |  |
| TOTAL | **TOTAL Excl. GST** | **$** |
|  | **+ GST** | **$** |
|  | **GRAND TOTAL (incl. GST)** | **$** |