

Contract: Investing in Rural Community Futures – Facilitator Nambucca Valley

Overview

Investing in Rural Community Futures (IRCF) is a place-based funding and organisation capacity building program led by the FRRR in partnership with the Vincent Fairfax Family Foundation, Snow Foundation, and Bendigo Bank. IRCF provides facilitation of a community roadmap, supported by grant funding, a locally based community facilitator, and access to skilled support, and coaching to communities for five years per community.

The IRCF Program began in late 2018 and is mid-way through its delivery timeframe in the first three communities to participate in the program, with a further four communities joining the program incrementally throughout 2020-2021. It works with a diverse range of not-for-profits (NFPs) through a specifically designed place-based methodology, over a five-year period. It aims to strengthen local not-for-profit (NFP) organisations and ultimately enable them to thrive in order to make the greatest positive impact in their communities and areas of focus. It supports four key pillars identified through the Theory of Change created at the outset of the program:



For additional context please see this link to our [program information](#).



Objectives of IRCF Facilitator Nambucca Valley

We are looking for a dynamic community leader that can foster relationships and build partnerships in the Nambucca Valley community sector. In this role you will have a can-do attitude, be attuned to community needs, have a deep understanding of capacity and capability building in a rural setting and a drive to succeed. This role ideally is 20 hours per week and will work from home/shared office if available on the successful delivery of the Investing in Rural Community Futures program. Initially this role is a 12-month contract with the opportunity to extend after a review at the end of that period. The person would need to have their own business and ABN and be able to demonstrate appropriate insurance protection. The contractor position will be accountable to the IRCF Manager Nambucca, Leeton, and Junee on a day-to-day basis.

This role will have carriage of the following areas of work in the Nambucca Valley:

- The delivery and review of a Community Capacity Plan in the [Nambucca Valley](#).
- Work with the community to develop and deliver projects for ongoing partnership rounds and identify needs for the Toolbox.
- Support the community with additional resources as required and foster collaboration where there are synergies.
- Support the Evaluation framework and capture of community data (rolling six-month cycle).
- Provide a trusted and reliable conduit between the community and FRRR.

The key duties of the IRCF Facilitator Nambucca Valley include:

- Liaise with NFP committees and local leaders by face-to-face meetings and regular communications to develop and deliver on the Nambucca Valley IRCF Community Capacity Plan.
- Support regular meetings of locally governed NFPs to foster collaboration, resource sharing and learning opportunities to build capacity of the sector.
- Support the Nambucca Valley communities to develop and implement their capacity building projects funded under the IRCF program to ensure a high level of awareness and accountability of the grants program.
- Liaise with the FRRR IRCF team to help foster an understanding of ongoing and emerging needs, issues and opportunities within the community related to the program goals.
- Look to the future; and develop an exit strategy for the community taking stock of aspirations and visions for the future for life after IRCF.
- High quality program coordination, reporting to the IRCF Manager Nambucca, Leeton and Junee.
- Assist with evaluation, communications, publicity, event management and reporting on the overall program in the local context.



Experience and Qualifications of the IRCF Facilitator Nambucca Valley

FRRR is seeking a suitably qualified contractor to meet the objectives of this brief. The facilitator has relevant skills and experience in:

Essential

- Experience working in or with non-profit organisations at a grassroots level, ideally in a capacity building or grants delivery role.
- Broad understanding of not-for-profit and for-profit business management (the 4 pillars could be referenced here).
- A demonstrated understanding of local issues and ability to problem solve and move with a community to deliver an outcome.
- Strong interpersonal skills and demonstrated capacity to develop relationships, build trust and confidence, negotiate, and work constructively with a diverse spectrum of stakeholders including rural community leaders, non-profit organisations, governments, and philanthropists.
- Recent experience working with indigenous communities/entities that can demonstrate cultural capability.
- Ability to work autonomously and with initiative, demonstrating strong attention to detail, discretion and confidentiality.
- Excellent administrative and organisational skills.
- Advanced literacy and numeracy skills, advanced proficiency in the English language (both written and oral), with the ability to produce high quality executive reports.

A current driver's license and the ability to travel as required.

A current national police check.

Timeframe

Start Date: July 2021 (term 12-month contract)

Value

Budget: \$40,000 per annum

Closing Date

Friday 5pm July 9th, 2021

Enquiries and Applications to:

Allison Mudford - IRCF Program Manager
Ph 0448992820 E: a.mudford@frrr.org.au