



Round 4 Program Guidelines



About FRRR

FRRR is the only national foundation specifically focused on ensuring the social and economic strength of remote, rural and regional communities.

Our unique model connects common purposes and funding with locally prioritised needs. We believe targeted, well-informed investment in local organisations will stimulate ideas that empower local leaders and create vibrant, sustainable and resilient communities.

That is why our programs focus on building resilience and strengthening communities.

About Nutrien Ag Solutions

Nutrien Ag Solutions is an integral part of the Australian agricultural industry, with a footprint across more than 700 locations in remote, rural and regional Australia. Nutrien's generations of experience have made them experts in a range of different farming areas, including precision farming services, marketing livestock and wool, agricultural services, water, finance, insurance, merchandise and real estate.

Nutrien Ag Solutions is the surest pair of hands for their customers. They are the leading distributor of both farming supplies and fertiliser in Australia and provide unparalleled access to the solutions needed for every farming challenge. Their team of more than 4,000 experts spend every day going further for Australian farmers, with safety and integrity always top of mind.





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Program Information



Nutrien Ag Solutions has partnered with FRRR to invest across Australia in charitable projects that will contribute to the success and wellbeing of rural and regional communities. Their support for country Australia extends beyond the farm to the communities that support agriculture. By partnering with FRRR to provide funding for meaningful community projects, Nutrien Ag Solutions seeks to support the local grassroots organisations that are the heartbeat of rural and regional communities across Australia.

Funds Available & Priorities This year, \$250,000 is available to support grant requests up to the value of \$5,000.

Creating new funding opportunities for grassroots community organisations is a priority. To support this outcome, organisations that were successful in the 2023 Nutrien Ag Solutions Community Grants (Round 3) are not eligible for funding through the program in 2024. Grants are available to not-for-profit or incorporated organisations in remote, rural and regional Australia to deliver projects that have a charitable purpose to broadly benefit their local community and contribute to the resilience and sustainability of their community for positive long-term social and environmental outcomes.

For example:

- Building local organisations' operational capacity and sustainability;
- Bringing people and community organisations together to foster stronger, more resilient communities;
- Fostering and celebrating a sense of identity, diversity and cultural connection within the community;
- Supporting diverse groups within rural and regional communities including, but not limited to, Aboriginal and Torres Strait Islander, CALD (culturally and linguistically diverse), those living with disability, and LGBTQIA+;
- Improving community health and social wellbeing;
- Enabling people to develop skills, knowledge and confidence to lead and contribute to the prosperity and renewal of their community;
- Building a sustainable volunteer base and/or supporting the wellbeing of volunteers;
- Celebrating and resourcing volunteer-led efforts;
- Increasing access and inclusion for vulnerable and disadvantaged groups;
- Enhancing places where communities gather;
- Promoting connection to place and enabling initiatives that champion a community's social, cultural or economic aspirations;
- Reducing the divide on access to digital technology and connectivity for remote, rural and regional communities.

To apply for a grant, it is a requirement that a representative of the not-for-profit or community organisation seeking funds contact the branch manager from a Nutrien Ag Solutions branded store to discuss their project idea and have it endorsed. The Nutrien branch manager will then send a 'Letter of Support' endorsement email that can be attached to the application. Please see Supporting Materials on page 6 for more detail, and contact FRRR if you do not know where your local Nutrien Ag Solutions store is located.





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What Can be Funded A broad range of charitable projects will be considered under this program:

Examples of projects up to \$5,000 that have received funding through FRRR include:

- Building community resilience through upgrading kitchen and disability access;
- Improving health and welfare of women through the delivery of a women's workshop during Women's Health Week;
- Increasing organisational capacity to support community events with the purchase of marquees for the local show society;
- Growing community volunteerism with human resources support for local not-for-profit organisations;
- Purchasing a laptop computer with software for the recording of documents, photos and artefacts for a local museum and heritage group;
- Enhancing tourism and strengthening community connection through the delivery of a community-based street art beautification project.



To apply, you must meet the following criteria:

- Applicant organisations must not have received a grant through Round 3 of the Nutrien
 Ag Solution Community Grants Program in 2023;
- Applicant organisations must be a not-for-profit organisation with an ABN or an
 Incorporation Certificate. If you are unsure if your organisation is a registered not-forprofit (for example, if you are a Co-operative, Other Unincorporated Entity, Public
 Company or Trust), please contact FRRR;
- Project must be for charitable purposes and offer clear public benefit;
- Organisations with or without DGR-1 endorsement are eligible;
- Organisations can submit one application per grant round;
- Projects must benefit communities in remote, rural or regional Australia.

We understand that Nutrien Ag Solutions branch managers may themselves volunteer or be involved with local community or not-for-profit organisations wanting to apply for a project. When this is true, the Nutrien branch manager can still endorse the project, but simply needs to declare the conflict of interest in the endorsement 'Letter of Support' email, i.e. 'In making this endorsement I declare a conflict of interest as I am affiliated with the applying organisation as a volunteer board member'. Nutrien Ag Solutions branch managers can endorse multiple projects in their community, so this will not prevent other local groups being endorsed to apply. Project assessments will be based on application merit and completed by an independent Program Advisory Committee.

Please note, you will be considered ineligible if the:

- Application is received without an email endorsing your project from a Nutrien Ag Solutions Branch Manager;
- Application is submitted by individuals, sole traders, private or commercial businesses (as per the submitted ABN);
- Application is submitted by an organisation that is a non-legal entity and the nominated legal governing / partnering organisation has not provided written confirmation of their willingness to assume responsibility for management of the funds and acquittal of;
- Application is submitted without required organisational financial information and quotes or rational for budget items over \$1,000 (see Application Requirements section below);





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- Overdue final report/s from any FRRR grants awarded in the previous seven years have not been acquitted (delivery organisations should check with legal organisation to see if there are any outstanding final reports);
- Application is for a project or activity that has already occurred / is occurring prior to the announcement of funding;
- Application is incomplete. NOTE: Due to the volume of applications received, applications are assessed based on the documentation received at the time of application. FRRR is unlikely to follow up missing documentation after applications have been submitted.

What Can't be Funded There are several areas that we cannot fund through this program. If in doubt, please contact FRRR on 1800 170 020.

- Projects that support core business or areas of responsibility of Federal, State and Local Governments;
- Ongoing core organisational operational costs (e.g. rent, utilities, regular wages, loan repayments);
- The encouragement or advancement of sport, recreation and social activities are not
 considered charitable activities under Australian law. Applications from sporting
 organisations need to clearly demonstrate charitable outcomes and benefit to the wider
 community that are above and beyond the sporting activities of the club;
- Overseas travel and overseas projects;
- Prizes, gifts, trophies or awards;
- Political lobbying;
- Projects that primarily benefit private business, a sole trader, or private interests;
- Projects solely focused on animal welfare.

How to Apply Before beginning your application, please read the information on the following pages. It sets out critical, additional information that we require and explains why it is important.

FRRR accepts applications via its online application portal, Grants Gateway.



We recommend you download this <u>printable copy of the application form</u>.

Click here to apply.



If at any time you need help with your application, don't hesitate to contact the FRRR office on free call 1800 170 020 or email us at info@frrr.org.au.





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IMPORTANT NOTES RE: APPLICATION REQUIREMENTS

Please read the information below to support the planning and preparation of your project. It also sets out what you MUST include for your project to be considered. Contact FRRR if you have any questions about this information or any aspect of the application form.

Eligible legal entities

Every application needs to include an organisation that holds either an **ABN or Incorporation Certificate**. If your organisation doesn't have that, FRRR may still fund the project, but you need another organisation's support, which we refer to as the 'legal organisation' (with your organisation being the **delivery organisation**). This situation often occurs when the organisation **delivering** the activity or project is a branch of an overarching organisation - such as a local CWA or YMCA branch. In this case, the CWA or YMCA would be the legal organisation.

Even though your organisation may complete the application (and will be doing the work), it's the 'legal organisation's' legal and financial information that needs to be provided. They also need to provide a letter of support, confirming they are willing to play this role.

Additionally, if the legal entity has had their incorporation status, DGR status or ACNC status revoked or voluntarily withdrawn, please let us know the reasons for this.

Why is this important?

This program is only able to distribute funds to not-for-profit organisations with an ABN or Incorporation Certificate, and FRRR needs to know that the organisation with that ABN / Incorporation Certificate understands and agrees to carry out their responsibilities in relation to your project, if successful.

Financial information

Applications received without the requested financial information are ineligible. You must include the following:

- Annual income (total income in your financial year);
- Annual expenditure (total expenses in your financial year); and
- Current assets (from your audited financials, or bank balance minus any debts).

Please note:

- Provide a brief explanation of any large financial surplus or current assets and reasons why FRRR funds are still required.
- If financial information is more than 18 months old, please provide an explanation as to why the organisation does not have more recent documents.
- Please explain any deficits and steps to sustain the organisation financially.

Please contact us if you cannot provide required financials or are unsure about what to provide.

Why is this important?

FRRR uses this information to understand your organisation's financial viability and ability to manage grant funds.

Project Budget

You must include a project budget that clearly shows the items that FRRR grant funding would be used for and that also shows all income and expenses related to your project.

Budgets should be realistic and must add up i.e. total expenditure must match total income.

Applicant contributions in cash or in-kind are highly regarded. Quotes or detailed rationale for items over \$1,000 are required, where possible. Note: FRRR suggests costing unskilled volunteer labour at \$43.27 per hour.

For more info on costing volunteer labour, visit: https://www.fundingcentre.com.au/help/valuing-volunteer-labour.





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Why is this important?

A clear budget helps FRRR to understand the size of your project, exactly how FRRR funds will be spent and helps demonstrate community support for your project through in-kind contributions either from your organisation or partners / community members.

Community Photo

Applicants are required to provide a high-resolution photo (between 1MB and 10MB). The photo can be a group shot of staff or volunteers in your Community Organisation OR an action shot relevant to the project you are applying for that includes people.

Why is this important?

A picture may speak a thousand words, meaning that multiple ideas can often be conveyed in a single image – it can improve our understanding of community.

Supporting Materials

Your project must be endorsed by your local Nutrien Ag Solutions Branch Manager. You can find your local Nutrien Ag Solutions branded store by searching on the Nutrien Ag Solutions website, <u>simply click here</u>. Your local branch is waiting to hear about your project. After you have discussed your project with the Nutrien branch manager, eligible applicants will be sent an email of endorsement. Simply save this email as a PDF and provide it with your application as a Supporting Document. Please <u>contact FRRR</u> if you do not know where your local Nutrien Ag Solutions representative agency is located.

FRRR also strongly recommends that you provide supporting materials such as <u>letters of support</u>, <u>evidence of permission from the property owner</u>, community plans, survey results, photographs, media clips and research reports that can show broad-community support and partnerships involved in the project. For more information on supporting documentation, <u>watch this recording.</u>

Large documents should be referenced and explained in the application.

Why is this important?

FRRR seeks to fund projects that are well-supported by the broader local community, are locally-led and delivered, show good partnerships and benefit multiple parts of the community. As FRRR is not always familiar with your community, our staff consider support material as evidence toward understanding level of community need, benefit and support.

Clear Project Information & Timeline

A clear description of exactly **what** the grant funds will be used for, **when** and **where** the project will happen, **who** will benefit and **who** will be involved in delivering the project, **why** the project and grant funds are needed, **how** funds will be spent and **how** the activities and success of the project will be recorded, evaluated and shared.

Where possible, we encourage you to make it really clear that your organisation is ready and able to deliver the project and, if required, provide ongoing support for the initiative.

Why is this important?

FRRR needs to clearly understand your project to assess its merits. Applicants should focus on addressing the what, when, where, who, why and how of the project, as this is the best way to clearly communicate the details of the project.

A ready community is best placed to achieve the aims of your project, so during assessment, our staff look for information that tells us that good leadership, skills and awareness exist in your community to support the project now and in the future.