



\* Required before final submission

## Welcome to FRRR's Volunteer Emergency Services Fund Grant Program - Round 3 2022

Opens Tuesday, 22 March 2022, closes 5pm AEST, Thursday, 28 April 2022

(For projects July 2022 – August 2023)

### Tips for using the Volunteer Emergency Services Fund online application form:

- To assist in managing versions and to reduce the risk of losing work if an internet connection times out, we recommend preparing your application content in a Word document and then transferring your final application content to this Grants Gateway form. Please [click here](#) for a print friendly version of this application form.  
Working offline also makes it easier for multiple people to work on an application before entering your application into Grants Gateway for submission.
- Remember to continually save your work in the online form as you move through the sections.
- Please refer to the Volunteer Emergency Services Fund Grant Program Guidelines for further tips and information to support you to complete the application.**
- As always, if you require assistance to complete this online application form, the friendly FRRR staff are only a phone call away on Grant enquiries 1800 170 020.



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## Volunteer Emergency Services Fund

### How to complete this section:

**\*\*Does your organisation, the group delivering the project, have an ABN or Inc number?**

If **YES**, please complete part:

- A. Legal organisation - provide information about **your local group**
- B. Delivery organisation - leave this blank

If **NO**, please complete part:

- A. Legal organisation - provide information about **the organisation partnering with your group / your head office / governing body**
- B. Delivery organisation - provide information about your local group

### A. Legal Organisation

#### Organisation - Name and Address

\* What is the legal name of the organisation?

\* Postal address Line 1

Postal address Line 2

\* Town

\* State

\* Postcode

### Organisation - Legal & Tax Status

Please click on this link from the Australian Government ABN Lookup site to complete the following organisation details [ABN Lookup](#)

\* Is your organisation registered with an ABN?  Organisation ABN  
Format: XX XXX XXX XXX

\* Select Organisation Entity type, as per your ABN Lookup  \* Is the organisation registered for GST?

\* Does your organisation hold any of the following? Select all that apply.  
 ACNC  DGR1  DGR2  DGR4  TCC  N/A

\* Is your organisation an Incorporated Association?  If yes, what is the Incorporated Association number?

\* If yes, which State / Territory authority is your organisation registered with?  
Please select N/A if not registered

### Organisation - Head of Organisation

These contact details should reflect the person who is the head of the organisation (e.g Chair, President, CEO) as they MUST authorise the application, NOT a subcommittee Chair, Secretary, Treasurer or Program Manager.  
**Important: Our correspondence regarding the outcome of your application will be sent here. If your application is successful, we will request Electronic Funds Transfer information from the contact listed here.**

\* Title  \* First name  \* Last name

\* Position held

\* Bus. Hrs Phone No.  \* Mobile No.  \* Email

### Organisation - Project Contact

This person will be contacted if we have any questions about your project / application.

Title  First name  Last name

Position held

Bus. Hrs Phone No.  Mobile No.  Email

### Organisation - Overview

\* In what year was your organisation founded?  \* Current number of employed staff

\* Current number of volunteers  \* Current number of committee members

Provide a brief overview of your organisation.  
If you do not have a website, please provide a brief overview of your organisation. Mission, major programs / activities, users of your facilities, engagement with other community groups, key partnerships.

### Organisation - Internet & Social Media

FRRR would like to link with your organisation through social media. Can you please provide us with the following, where applicable.

Website Address	Facebook Address
<input type="text"/>	<input type="text"/>
Twitter Handle	
<input type="text"/>	

**Important:** Only complete Part B if you are partnering with an organisation who will receive and hold grant funds.  
For more information, please refer to the [Volunteer Emergency Services Fund Grant Program Guidelines](#).

## B. Delivery Organisation

### Delivery Organisation - Name & Address

Organisation name	<input type="text"/>	
Postal address Line 1	<input type="text"/>	
Postal address Line 2	<input type="text"/>	
Town	State	Postcode
<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>

### Delivery Organisation - Overview

In what year was your organisation founded?	Current number of employed staff
<input type="text"/>	<input type="text"/>
Current number of volunteers	Current number of committee members
<input type="text"/>	<input type="text"/>

Provide a brief overview of your organisation.  
If you do not have a website, please provide a brief overview of your organisation. Mission, major programs / activities, users of your facilities, engagement with other community groups, key partnerships.

### Delivery Organisation - Social Media Details

FRRR would like to link with your organisation through social media. Please provide us with the following, where applicable.

Website Address	Facebook Address
<input type="text"/>	<input type="text"/>
Twitter Handle	
<input type="text"/>	

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The **Volunteer Emergency Services Fund Grant Program** seeks to support local volunteer emergency services and first responder community organisations in communities affected by 2019 / 2020 bushfires for activities including, but not limited to, the following, where considered above and beyond the responsibility of Government (Federal, State and Local):

- Purchasing or hiring equipment and materials that aid disaster preparedness and/or emergency management;
- Volunteer emergency services facilities infrastructure projects to repair or enhance their function;
- Organisational capacity building to better enable operations or services delivery;
- Delivering, or providing training activities that increase emergency services volunteers' capability; and
- Providing programs or events that support emergency service volunteers' mental health and wellbeing.

## Project Information

\* Project Title

\* Project Summary

Please provide a summary of what the funds will be used for.

Word count 0 of 50

\* **WHAT** will you do? Tell us about your project.

Briefly tell us what you are applying for i.e. equipment or activity, and why.

\* Does your project involve working directly with children / youth under 18?

\* Does your organisation have policies and procedures regarding working with children, Working with Children Checks, and the handling of child abuse complaints?

**WHERE** will your project happen?

Projects must be in a community affected by the 2019 / 2020 bushfire. Please tell us the following information about where your project will happen.

For projects happening in more than one location, please indicate these in rows 2-4.

If your project is happening nationally please place "National" under Town Name.

e.g. Collie → NSW → 2827 → 109

\* Town                      \* State                      \* Postcode                      \* Population

Which Local Government Areas will this project cover?

Select, up to 4 Local Government Areas.

\* Please follow the two steps below to identify the Local Government Area(s) for the Project location(s) listed in the previous question.

1. Type in the Local Government Area into the search box and click search.
2. Select the Local Government Area from the drop-down menu.

- Select One -

- Select One -

- Select One -

- Select One -

**\* How will your project support your organisation to be better prepared for emergency management and response to natural disasters?**

This information will help us understand the need for this project. Tell us about your planned project in relation to building your organisation's capacity and capability eg. equipment and/or volunteer training.

✓

**\* WHO are the people in your community this project will benefit/support?**

This information helps us understand the specifics of your project i.e. benefiting volunteers or supporting a particular target group eg. young people or the elderly.

✓

**\* WHEN will your project happen?**

Please provide expected start and end dates for your project, including when key activities will happen. Projects cannot be funded retrospectively, please refer to the [Volunteer Emergency Services Fund Grant Program Guidelines](#) as activities funded by this grant cannot commence until after the grant announcement.

✓

\* Who else are you working with on this project, and do you have any other funding sources available to you?  
This information helps us to understand who else is involved in or supporting your project, particularly if it is part of a larger project.

Is there anything else that you would like to tell us about your project and / or your community that has not been covered in our questions?



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## Project Budget

Please enter whole dollars and numbers only (no commas, decimal points or \$ signs)

### Income - FRRR Request & Your Organisation's Contribution

Please enter whole dollars and numbers only (no commas, decimal points or \$ signs)

\* Total project cost    \* Amount requested from FRRR    \* Does the amount requested cover the full project cost?

Cash contribution from your organisation

### Income - Cash contribution from other sources

Please enter whole dollars and numbers only (no commas, decimal points or \$ signs)

#### Who and What

e.g. Name of organisation or fundraising activity. Other funding from local or state government

#### Amount

whole dollars only

#### Confirmed

Yes/No

**Total Cash contribution from other sources**

Click to calculate

0.00

**Expenditure**

e.g. Provide a description of project expenses - "Kitchen materials (oven \$798; Sink \$279; Dishwasher \$603)" "Amount - 1680"  
Where possible, upload quotes for items over \$1,000 in the Quotes area below.

Please enter whole dollars and numbers only (no commas, decimal points or \$ signs)

Expenditure item Description	Amount Whole dollars only
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

**Total Cash Expenditure** Click to calculate  
0.00 

**In-kind Contributions**

Include an estimated value for non-cash contributions such as services, equipment, time and materials.  
For services provided by volunteers, please cost their services at \$41 per hour.

Please enter whole dollars and numbers only (no commas, decimal points or \$ signs)

In-kind Support – Who	In-kind Support – What	Amount Whole dollars only
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Total In-kind Contributions** Click to calculate  
0.00 

Additional information or comments regarding In-kind Contributions. ✓

## Budget Summary

### Total Project Income

Total (FRRR request + Organisation cash contribution + Other cash contribution + In-kind contribution)

Click to calculate  
0.00

### Total Project Expenditure

Total (Cash Expenditure + In-kind Contribution)

Click to calculate  
0.00

### Balance - Total Income less Total Expenditure

Please note: Total expenditure must equal total income therefore balance should be zero.

Click to calculate  
0.00

## Quotes

Upload and attach copies of quotes, where possible for items over \$1,000. Please note files can be no larger than 10MB.

Attach expenditure quotes here. [i](#)

Browse for the document and upload here

No file chosen

Additional expenditure quotes [i](#)

Browse for the document and upload here

No file chosen

Additional expenditure quotes [i](#)

Browse for the document and upload here

No file chosen

Additional expenditure quotes [i](#)

Browse for the document and upload here

No file chosen



**FRRR**  
Foundation for Rural  
Regional Renewal



Exit

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Please attach the following documents for this application below

### Partnering Organisation Letter of Support

Organisations that are partnering with another group responsible for receiving and holding the grant funds **must** attach a Letter of Support for this project from the partnering organisation.

Letter of support:

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen



## Financial Attachments

**Legal Organisation Financials** (the organisation associated with this application who have an ABN or Incorporation number)

Please read the following carefully:

- \* **For organisations who have audited financials:** Attach the most recent annual audited statements.
- For organisations that do not have audited financials:** Attach most recent 12 months Income and Expenditure Statement. If you have a Balance Sheet, please also submit.
- For organisations less than one year old:** Provide bank statements for the period you have been operating. [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

**Additional Financial Documents** [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

**Additional Financial Documents** [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

Note: If this application is partnering with a governing legal organisation the Delivery Organisation is not required to explain financial statements. FRRR would however be interested in understanding the financial situation of your branch and any challenges or success with fundraising that you may have had over the last 18 months.

## Support Materials

Support materials to support evidence/need for project This can include project plans, community surveys, media clips, letters of support, other local material to support need for your project. **(HIGHLY REGARDED)** [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

**Additional support materials**

Please use the following attachment box to upload more support materials. [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

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Please use the following attachment box to upload more support materials. [i](#)

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

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Please use the following attachment box to upload more support materials. [i](#)


Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

Photos 

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

Additional Photos 

Browse for the document and upload here. Please note files can be no larger than 10MB.

No file chosen

**NOTE:** Please use the box below if you would like to provide further information or context on any of your attachments (such as financials, support materials, photo's).



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## Application Confirmation Statement

To be endorsed by the Legal Entity Organisation for this project.

I confirm that this application is made with the knowledge and approval of the legal head of the organisation, and endorse this application and agree to the following conditions:

- Acknowledge and understand that this application will become the property of FRRR and that it may be provided to other funders;
- Acknowledge and understand that if successful the organisation may be contacted by FRRR or the Program funder to understand the progress of your project;
- Agree to inform FRRR if the organisation has a significant change to its governance and/or financial situation;
- Agree that if successful, to provide banking details to FRRR within two weeks of receiving notification of the grant;
- Agree that if successful, to expend funding within 12 months as per the terms in the **Grant Conditions**;
- Agree that FRRR can publish written content provided by me in this Application and agree to the terms of the **Photo and Audio Release** for any attachments I have uploaded.

\* I have read and agree to the above

\* Name of authorised person completing this certification

\* Position

\* Date